

Kadaltilla

Adelaide Park Lands Authority

Proposed Dates and Location(s) for the Kadaltilla 2025 Annual Community Forum

Thursday, 22 May 2025
Board Meeting

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Public

Purpose

The purpose of this report is to seek approval for the proposed dates, location(s) and theme to host the 2025 Annual Community Forum required under Section 4.10 of the Kadaltilla / Adelaide Park Lands Authority Charter (the Charter).

The Charter states that an Annual Community Forum must be held by the end of October each year at a place and time determined by resolution of the Kadaltilla / Adelaide Park Lands Authority (Kadaltilla). Notice of the Annual Community Forum must be given to Board Members and the public at least 21 days prior to the scheduled date.

The proposed format for the 2025 Annual Community Forum seeks to leverage an existing event in the Adelaide Park Lands that enables Board Members to engage with a broad cross section of the community. Presence at the event will be complemented by multiple roving pop-up consultations staffed by the Administration.

The proposed format for 2025 is:

- A meet and greet with Kadaltilla Board Members in Rundle Park / Kadlitpina (Park 13) held on Saturday, 18 October 2025 during CheeseFest 2025, an external event provider, for community members to discuss the business of the Board; and
- Throughout September and October 2025, multiple roving pop-ups (different days and locations) staffed by Administration to target different sections of the population and to reach non-Adelaide Park Lands users with educational material and increase awareness of the Adelaide Park Lands and Kadaltilla.

The theme for the 2025 Annual Community Forum for the purposes of social media and marketing activities is “Cheese & Chat with Kadaltilla.” The meet and greet approach is to be conducted in a place accessible to the public to provide an opportunity for members of the public to discuss the business of Kadaltilla and review progress and directions.

Recommendation

That the Kadaltilla / Adelaide Park Lands Authority:

1. Approves the 2025 Annual Community Forum:
 - 1.1. Meet and greet with Kadaltilla / Adelaide Park Lands Authority Board Members to be held on Saturday, 18 October 2025 with a focus on community engagement;
 - and**
 - 1.2. Throughout the months of September and October 2025, multiple roving pop-ups (different days and locations) with a focus on community education.
 2. Approves the theme for the 2025 Annual Community Forum as “Cheese & Chat with Kadaltilla”.
 3. Authorises the Chief Executive Officer, or delegate, in consultation with the Kadaltilla / Adelaide Park Lands Authority Presiding Member to alter the date and/or time of any of the above community forum events, if required.
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Implications

Adelaide Park Lands Management Strategy 2015-2025	Adelaide Park Lands Management Strategy 2015-2025 The Annual Community Forum is an opportunity to discuss business of a general nature aimed at reviewing the progress and direction of the Authority. The 2025 Annual Community Forum theme aligns with Goal 1 – Places and Spaces, of the <i>Adelaide Park Lands Management Strategy – Towards 2036</i> (APLMS).
2023-2028 Strategic Plan	Kadaltilla / Adelaide Park Lands Authority 2023-2028 Strategic Plan Strategic Plan Alignment – Expert Advice Hosting an Annual Community Forum supports the delivery of objective 4.5 ‘ <i>Increase the profile of the Kadaltilla Board</i> ’.
City of Adelaide Strategies	The City of Adelaide’s Strategic Plan 2024-2028 includes the following key action under the Our Environment pillar: ‘ <i>Continue the support for the Kadaltilla/ Adelaide Park Lands Authority Subsidiary and the delivery of the Kadaltilla Charter and Business Plans</i> ’.
Policy	Not as a result of this report
Consultation	The Annual Community Forum is a primary mechanism for Kadaltilla to consult and engage with the community about its role and functions.
Resource	Delivering the Annual Community Forum will require announcement of the forum and public engagement solicited in two ways: an on-site engagement (the Forum) and interactively via the City of Adelaide website.
Risk / Legal / Legislative	In accordance with the Kadaltilla Charter, an Annual Community Forum must be held by the end of October each year at a place and time determined by resolution of the Board.
Design	Not as a result of this report
Opportunities	The Annual Community Forum provides an opportunity for diverse input from a range of perspectives while increasing awareness of the strategic directions for the Adelaide Park Lands and understanding of the Board's and Adelaide Park Lands' business.
City of Adelaide Budget Allocation	The City of Adelaide’s draft Annual Business Plan and Budget, which includes Kadaltilla’s budget as a subsidiary of the City of Adelaide, includes an allocation for the operation of the Board. The proposed budget to facilitate the Annual Community Forum is in the order of \$6,000.
Capital Infrastructure Projects	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

Discussion

Purpose

1. The purpose of this report is to seek approval for the proposed dates, location(s) and theme to host the 2025 Annual Community Forum required under Section 4.10 of the Kadaltilla / Adelaide Park Lands Authority Charter (the Charter).

Background

2. The Kadaltilla / Adelaide Park Lands Authority (Kadaltilla) Charter (the Charter) sets out the requirement for an Annual Community Forum in Section 4.10, which states:
 - 2.1. An Annual Community Forum shall be held by the end of October in each year at a place and time determined by resolution of the Board.
 - 2.2. Notice of the Annual Community Forum must be given to Board Members and accessible by the public at least 21 days prior to the scheduled date.
 - 2.3. A reasonable number of copies of any document or report supplied to Board Members for the Annual Community Forum must be available for members of the public at the forum.
 - 2.4. The Annual Community Forum will be conducted in a place accessible to the public to discuss business of a general nature aimed at reviewing the progress and direction of the Authority.
3. The purpose of the Annual Community Forum is to provide members of the public a chance to meet with Kadaltilla Board Members and discuss directly with Board Members activities that were undertaken by Kadaltilla in the previous financial year or planned upcoming activities by Kadaltilla.
4. The forum also provides an opportunity for Kadaltilla Board Members and Administration to gauge community feedback on new strategies, policies or proposals, aligned with the Adelaide Park Lands Management Strategy.
5. In 2022, the Annual Community Forum was held at the Adelaide Pavilion in Veale Gardens where approximately 100 people participated.
6. In 2023, approximately 400 people participated in person at the Annual Community Forum, which was held over four pop-up sessions at:
 - 6.1. The Adelaide Central Market on Tuesday 12 September 2023 from 11:00am to 1:00pm.
 - 6.2. Mary Lee Park (Park 27B) on Sunday 17 September 2023 from 10:00am to 12:00pm.
 - 6.3. Victoria Park / Pakapakanthi (Park 16) on Sunday 8 October 2023 from 10:00am to 12:00pm.
 - 6.4. Pelzer Park / Pityarilla (Park 19) on Thursday 19 October 2023 from 11:00am to 1:00pm.
7. In 2024, approximately 400 people participated in person at the Annual Community Forum, which was held over four pop-up sessions at:
 - 7.1. Victoria Park / Pakapakanthi (Park 16) on Saturday 31 August 2024 from 12:00pm to 2:00pm.
 - 7.2. Hindmarsh Square / Mukata on Wednesday 18 September 2024 from 11:00am to 1:00pm.
 - 7.3. Mistletoe Park / Tainmuntilla (Park 11) on Wednesday 2 October 2024 from 9:30am to 11:30am.
 - 7.4. Lefevre Park / Nantu Wama (Park 6) on Wednesday 9 October 2024 from 10:00am to 12:00pm.

2025 Annual Community Forum

8. The proposed format for the 2025 Annual Community Forum seeks to leverage an existing event in the Adelaide Park Lands that enables Board Members to engage with a broad cross section of the community. Presence at the event will be complemented by multiple roving pop-up consultations staffed by the Administration.
9. Feedback from previous community forums highlighted a strong community desire for future forums to focus on showcasing key Adelaide Park Lands projects, with an emphasis on upcoming works, next steps, and opportunities for community engagement.
10. The proposed format for 2025 is:
 - 10.1. A meet and greet with Kadaltilla Board Members in Rundle Park / Kadlitpina (Park 13) held on Saturday, 18 October 2025 during CheeseFest 2025, an external event provider, for community members to discuss the business of the Board; and

- 10.2. Throughout the months of September and October 2025, multiple roving pop-ups (different days and locations) staffed by Administration to target different sections of the population and to reach non-Adelaide Park Lands users with educational material and increase awareness of the Adelaide Park Lands and Kadaltilla.

Meet and greet with Kadaltilla Board Members

11. The meet and greet with Kadaltilla Board Members to be hosted at CheeseFest, aims to maximise community engagement by leveraging the anticipated high attendance at that event. It is an opportunity for community members to engage directly with Board Members and discuss the Board's activities.
12. The meet-and-greet approach is to be conducted in a place accessible to the public to provide an opportunity for members of the public to discuss the business of Kadaltilla and review progress and directions. The selected location meets the following requirements:
- 12.1. Disability access
 - 12.2. Proximity to accessible parking and public transport
 - 12.3. Showcase Rundle Park / Kadlitpina (Park 13).

Multiple roving pop-ups staffed by Administration

13. The time and location of the roving pop-ups will be selected to maximise public interactions during September and October 2025.

Theme for the 2025 Annual Community Forum

14. The theme for the 2025 Annual Community Forum for the purposes of social media and marketing activities is "Cheese & Chat with Kadaltilla."
15. The theme aligns with the event host and provides an opportunity to showcase the role of the Adelaide Park Lands as a place for social interaction, leisure and enjoyment. This aligns with Goal 1 – Places and Spaces, of the Adelaide Park Lands Management Strategy – Towards 2036.
16. Giveaways of a branded / QR coded Eco Goody Bag / chocolates will be used to maximise public engagement at both the meet and greet event and roving pop-ups using a range of Adelaide Park Lands branded images. An example is provided below.



17. Other incentives, such as free plants, face painting and/or ice cream, may be used at the meet-and-greet to encourage community engagement, subject to budget allocation.

Next Steps

18. Subject to Kadaltilla's decision, event details will be confirmed, and calendar invitations will be provided to Board Members.

Attachments

Nil